

**Graveley Parish Annual Council Meeting Minutes  
of the Full Parish Council taken on Tuesday 4<sup>th</sup> May 2021 at 8pm via video conferencing**

<b>Council members present:</b>	Cllr Martin Griffin – Chair Cllr Helen Lumley Cllr Rob Millard – Vice Chair Cllr Gill Shenoy
<b>In attendance</b>	Danielle Galvan (Clerk/RFO to the Council)
<b>Agenda Item and minute number</b>	<b>Summary</b>
21/030	<b>To elect a Chair of the Graveley Parish Council</b> <b>Resolved.</b> Proposed by Cllr Griffin. Seconded by Cllr Lumley. Unanimously agreed. Acceptance of office form has been received and duly signed.
21/031	<b>To elect a Vice Chair of the Graveley Parish Council</b> <b>Resolved.</b> Proposed by Cllr Millard. Seconded by Cllr Griffin. Unanimously agreed. Acceptance of office form has been received and duly signed.
21/032	<b>Apologies</b> Cllr Johnie Thorpe, Cllr George Davies (NHDC), Cllr Terry Tyler (NHDC).
21/033	<b>Interests</b> To receive declarations of Interest from Councillors on items on the Agenda and to consider any requests for dispensation. None.
21/034	<b>Minutes</b> a) To confirm the Minutes of the Graveley Parish Council Meeting held on Tuesday 16 <sup>th</sup> March 2021 as a true and accurate record of proceedings. <b>Resolved.</b> Proposed by Cllr Griffin. Seconded by Cllr Lumley. Unanimously agreed.
21/035	<b>Public Issues</b> No members of the public present.
21/036	<b>Reports from County &amp; District Councillors, Police and others</b> None.
21/037	<b>Finance</b> To authorise payments to: a) Ecclesiastical Insurance policy – Insurance renewal - £895.65. <b>Resolved.</b> Proposed by Cllr Griffin. Seconded by Cllr Lumley. Unanimously agreed.
21/038	<b>Planning</b> To consider planning applications received:- a) 21/01106/FP - Erection of one detached 3-bed dwelling and detached single garage following demolition of existing derelict dwelling. The Ranch, Graveley Lane, Graveley.

Graveley Parish Council

Signed: \_\_\_\_\_

4<sup>th</sup> May 2021 (Draft)

Dated: \_\_\_\_\_

	<p>No objection. With a comment to be made for the building works access to be via Graveley Lane and not via the B197.</p> <p><b>Resolved.</b> Proposed by Cllr Lumley. Seconded by Cllr Griffin. Unanimously agreed.</p> <p>b) To discuss and consider the GPC to start the process of producing a Neighbourhood Plan in 2021.</p> <p>After some discussion it was decided that due to Covid 19 and local plan outcomes this matter would be brought forward in 6 months' time. <i>ACTION: Clerk to b/f.</i></p> <p><b>Resolved.</b> Proposed by Cllr Griffin. Seconded by Cllr Lumley. Unanimously agreed.</p>
21/039	<p><b>Grass verge outside the No. 25 Ashwell Common</b></p> <p>Consider asking HCC to include this section of land onto their maintenance schedule for grass cutting and check the boundary lines.</p> <p><b>Resolved.</b> Proposed by Cllr Griffin. Seconded by Cllr Shenoy. Unanimously agreed.</p>
21/040	<p><b>Clerks report</b> – Information only. Correspondence received and outstanding action points.</p> <ul style="list-style-type: none"> <li>• Potential fly tipping on the grass verge on the corner of the bungalow number 10 Ashwell Close. NHDC have come back and will firstly check whether it's a bulk waste pick up. The Graveley web site has the contact details of the NHDC so that residents can report any fly tipping directly. <i>Update: Items have been removed.</i></li> </ul>
21/041	<p><b>Items for consideration at next meeting (venue to be advised)</b></p> <p>To suggest agenda items for the next meeting of the Graveley Parish Council on Tuesday 15<sup>th</sup> June 2021.</p> <ul style="list-style-type: none"> <li>• Consider replacing the playground entrance sign.</li> </ul>
Meeting closed at 8.25pm.	

Graveley Parish Council	Signed: _____
4 <sup>th</sup> May 2021 (Draft)	Dated: _____